

Assessment-Based Requests

Assessment exists to identify strengths and weaknesses in the programs offered at TMCC. A successful assessment process will identify areas where each program can be improved. Some of those areas may be controllable by the assessor such as curriculum adjustment, course redesign, teaching policy/procedure changes. Still other changes will require the cooperation from administrative entities on campus. These administrative requests will be identified through the Annual Program Assessment process, compiled by the Student Learning Committee (SLC), delivered to the appropriate administrator, and responded to by the administration on a yearly basis.

For the requests to be forwarded to the administration through the official assessment process the SLC must verify that they are directly related to measurable assessment results. This will be decided upon during the assessment review at the end of each academic year.

Verified Assessment-Based Requests: Academic Year 2016/2017

Program	Request	SLC Approval	Administrative Supervisor	Administrative Response
Communication GE	<p>The lowest score that student's received was in the area of effective source use. One of the challenges in teaching this is the lack of access to computers. While many students have laptops, there are a number of students who do not. For class time to be devoted to research hands-on practice of writing electronically, students must be sent out to use the computers in the library, student union, or computer lab.</p> <p>My request is for 7-10 computers to be placed in the English room to be used by students during class time. Desktop computers would be preferred, though laptops could also work. Whatever computers are used, they must be able to use Microsoft Word.</p>	6/8 = 75%	Academic Dean	Computers were placed in classroom.

Technology GE	Continued improvement and maintenance of computers and printers available to students in public areas such as the library and student union.	3/5 = 60%	Vice President	
Culture GE	The cooperation of facilitators or instructors of the two courses and the Students Service staff in administering the Cultural Graduate Assessment Post and Pre tests is necessary.	7/7 = 100%	Dean of Students/Dean of Academics	Dean of Academics was not involved in this matter. Continued cooperation ensured for FYE and Transitions courses to serve as testing areas for Cultural assessment.
Teacher Education	Continued support and funding of the LiveText platform	4/5 = 80%	Academic Dean/Vice President	Continued support and funding are/were made available.
Phlebotomy	<ol style="list-style-type: none"> 1. Have received several new training videos, and visual aids for next semester through the Heart Project. I will be putting in more orders before end of summer they will be covered by the Heart Project Budget. 2. I would like to request a position for an adjunct Instructor or Laboratory aide for the Phlebotomy Program 	6/6 = 100%	Director of CTE	<p>Meeting with instructor to review request. May, 2017 & August 14, 2017.</p> <p>Purchase order received and submitted to HEART.</p> <p>Funding approved in year 3 of HEART grant</p>
Building Construction Technology	<ol style="list-style-type: none"> 1. We feel we have the need for several scissor lifts, these would give the students more confidence and feel safer at heights we work at. 	4/4 = 100%	Director of CTE	<p>Meeting with BCT faculty in May and August.</p> <p>Report from faculty:</p>

	<ol style="list-style-type: none"> 2. I would like to purchase a building construction simulator, I feel this would help the students to learn and retain building knowledge. This would be the visual learning aspect of learning about building construction. 3. We need some curriculum changes, which we are working on. 4. We need some time to put our courses into canvas, we need some summer time employment to do this. 5. I would like to see some credit load limits, Instructors with labs take on more contact hours, I feel there needs to be a limit to contact hours per week. 6. We need ample time to do our assessments and record keeping. 			<p>A new scissor lift has been purchased, thanks a lot greatly appreciated.</p> <p>We have looked at a simulator by Sim Build but am not totally sold on it, I did get price quotes and Is high priced for what we get, I feel. We will look further into other companies that have simulators.</p> <p>Curriculum Changes are completed.</p> <p>We did receive some in service training in Canvas for putting our courses on Canvas, this is time consuming but we will work on it throughout the semester and school year. It is all about getting the first one done and I feel after we complete the first one the rest will be easier for us to do.</p> <p>We did reduce shop course credit hours which will help</p>
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				<p>reduce contact hours for instructors, which will provide us with more time to do other duties.</p> <p>The credit hour changes will again help with giving us more time for the Assessment and classroom management duties. We probably will need some help with course management in Canvas and Jenzabar. We do have some IT people and other faculty that will be able to help us as we go. It is just a matter of putting the time in for the first courses after that it is just adjusting and improving as u go.</p>
Electrical	<ol style="list-style-type: none"> 1. Need more help! It is very hard to give the proper instruction when working on projects. It is very hard to give one on one instruction to all the students. 2. I feel we have the need for a scissor lift; this would give the students more experience when working at taller heights. 	7/7 = 100%	Director of CTE	<p>Meeting with Wayne Sande, Electrical faculty in May and August.</p> <p>Request submitted to budget committee for the additional</p>

	<p>In addition, this would give more experience in the Commercial and Industrial areas of instruction</p> <ol style="list-style-type: none"> 3. I would like to purchase some electrical practice boards related to the work-studies, I feel this would help the students to learn and retain electrical knowledge. This would be the visual learning aspect of learning about electrical trade. 4. We need some curriculum changes, which we are working on. 5. We need some time to put our courses into canvas, we need some summer time employment to do this. 6. I would like to see some credit load limits, Instructors with labs take on more contact hours, and I feel there needs to be a limit to contact hours per week. We need ample time to do our assessments and record keeping. 			<p>instructor for academic year 2018-19.</p> <p>Wayne is getting quotes for the equipment & supplies.</p> <p>Wayne is doing research & getting quotes on different types off practice boards to fit the proper classes and equipment. Research and order more up to date class visual aids.</p> <p>Made some curriculum changes in the 1st semester and will be making more in the future.</p> <p>All day training to get started in canvas on Aug 10 and will spend time working on a class.</p> <p>Credit load - Work in progress.</p>
Science GE	<ol style="list-style-type: none"> 1. Links to resources for working with students who have learning disabilities, are emotionally disabled, or blind. 		Academic Dean	<ol style="list-style-type: none"> 1. Contact information for counselor is listed in TMCC syllabus. Counselor position was vacated in summer and

	2. Links to resources on the TMCC website for Khan Academy, Crash Course, Cram.Com and other free education services found online.			filled in August. Contact Counselor to build resources as needed. 2. Resources can be added to the website by contacting the IT Department.
Welding	Maybe purchasing more teaching tools such as videos, hands on exercises, and utilizing our tutoring services more.	4/5 = 80%	Director of CTE	Met with Carl Eller, Welding instructor in May and August. Instructor researching the purchase of additional teaching tools and videos.
Arts Hum. Soc. Sci. GE	In order for TMCC students to understand critical thinking and how to apply it to written work, I suggest that instructors begin each semester with explanations of good sentence and paragraph structure, and what is meant by perspectives of multiple world views.	7/7 = 100%	Academic Dean	Sentence and paragraph structure are not related to critical thinking. Mapping of curriculum should occur to determine if and how each instructor can implement this discussion.
CVO	The CVO program is in need of a dedicated area in which the instructors can maintain positive control and not have to be concerned with traffic entering or exiting the backing area (range). The use of a range can improve the training environment in which a student can safely practice their backing maneuvers without having to stop due to someone driving around them in the parking lot.	7/7 = 100%	Director of CTE	Met with CVO faculty.
Medical Lab Technician	No Request			
Math GE	No Request			

Critical Thinking GE	No Request			
Machine Tool	No Request			
Oilfield Operations	No Request			