

Assessment-Based Requests

Assessment exists to identify strengths and weaknesses in the programs offered at TMCC. A successful assessment process will identify areas where each program can be improved. Some of those areas may be controllable by the assessor such as curriculum adjustment, course redesign, teaching policy/procedure changes. Still other changes will require the cooperation from administrative entities on campus. These administrative requests will be identified through the Annual Program Assessment process, compiled by the Student Learning Committee (SLC), delivered to the appropriate administrator, and responded to by the administration on a yearly basis.

For the requests to be forwarded to the administration through the official assessment process the SLC must verify that they are directly related to measurable assessment results. This will be decided upon during the assessment review at the end of each academic year.

Verified Assessment-Based Requests: Academic Year 2017/2018

Program	Request	SLC Approval	Administrative Supervisor	Administrative Response
Teacher Education	Evaluator Training	5/6	Academic Dean/Vice President	I reviewed the TED plan and I cannot find the connection to this item. It does not align.
Building Construction Technology	<i>Request #1: Would like to see a position created in the CTE area that would create a database for student information, and enter important the data for the different CTE programs. This data then would be used for program evaluations, course evaluations, student evaluations, grant evaluations, and instructor evaluations. This person would work with each program on a semi weekly basis or as needed.</i>	Request #1: 4/8 Request #2: 6/8	Director of CTE	Jen Davis is the Data Collection/Retention Technician for CTE. Jen collects and compiles all data related to student success. The CTE Director submitted a request to the budget committee to create an administrative assistant position for the CTE Department. Due to limited

	<i>Request #2: Power tools are needed for exterior finish, specialty saws, and air nailers. Will need more hand and power tools for shop class.</i>			<p>ICCA funding, no funding was obligated for the position.</p> <p>Funding was obtained through the NACTEP grant to purchase BCT instructional supplies. The house project account has funding available for replacement of tools.</p>
Computer Support Specialist	The program really needs its own DSL line. This way the classes are restricted from getting a full-fledge understanding in the areas of Servers, Networking and so on. With being tied in with the college's internet, the students are limited to what they can do. Once a DSL line is in place, there will be no limitations to what we can do in each of the different classes and area of IT.	4/5	Director of CTE	The CTE Director met with Marlin Allery and recommended he contact TM Communications for a cost proposal and submit to CTE Director for budget approval.
CVO	With the upcoming changes to the Federal Motor Carrier safety Regulation (FMCSR) regarding Entry Level Driver Training; the institution should look at possibly securing a range closer to campus for training purposes.	6/6= 100%	Director of CTE	<p>The CTE Director met with the TM Tribe to discuss land availability and was informed that there is no available land.</p> <p>Craig and Edwin met with the General Manager at Sky Dancer Casino and received approval for TMCC to use the north parking lot as a range until a study can be conducted on land availability.</p>
Electrical	The purchase of all the tools ,text books and, material and,supplies and,equipment and,testers and,manpowerand,trencher, need to bring this program up to North Dakota State Electrical Boards standards so that the students will get	8/9 = 100%	Director of CTE	CTE Director met with Wayne Sande and requested that he meet with the ND State Electrical Board and develop a list, by course, of tool,

	proper credit towards a North Dakota State Electrical License.			textbooks and other instructional materials needed to obtain approval from the ND Electrical Board. Once obtained, submit documentation to the CTE Director for approval and purchase.
Heavy Equipment Operations	<i>We do not have a scraper simulator, so that would be one of our request. In addition, we would like to request a Front End Loader.</i>	5/8	Director of CTE	CTE Director met with both HEO faculty and requested they obtain quotes for equipment. Once quotes are received, the CTE Director will work with administration to assess the financial feasibility of purchasing equipment.
Machine Tool Program	<i>No Requests</i>			
Medical Lab Technician	No Approved Requests			
Phlebotomy	<ol style="list-style-type: none"> 1. Requesting full time position for the Phlebotomy Program. 2. (The adjunct position we had this past year had a phenomenal impact of student learning. However, a full time person could commit more time to hands on learning for the students.) 	6/7	Director of CTE	Dorothy Hoffer was hired as full-time instructor for the Phlebotomy/MLT program in August of 2018.
Plumbing Program	<i>No Requests Made</i>	1/1		

Welding	<i>Check into what needs to be done or what training a person would need to implement the sense program here at TMCC. Check out what it would take to be a testing site for AWS certifications. Also expand our welding facilities so we could utilize all our tools and equipment , and lastly maybe hire some help because the welding program is sometimes overwhelming for one person.</i>	5/6	Director of CTE	<p>TMCC hired Carl Bercier as a second welding instructor in August of 2018.</p> <p>The CTE Director met with the welding faculty and assigned the task of researching the SENSE curriculum and AWS Certification.</p> <p>The NACTEP grant has funding available to purchase new curriculum.</p>
Arts Hum. Soc. Sci. GE	All TMCC faculty should include the global perspectives along with the new learning outcomes we will use at TMCC. This will probably require discussions among us relative to our various course contents.	3/5 = 100%	Academic Dean	With the return of faculty and the assessment kick off, this request has been discussed by faculty and initial plans are in place.
Communication GE	Conduct research into the matriculation of students through the writing courses at TMCC including persistence and retention data between Writing basics, comp 1 and comp 2.	3/3	Academic Dean	A meeting between the Arts and Humanities Chair and the IRAA can be scheduled to discuss needed data. A copy of the results can be provided to me.
Critical Thinking GE	No Request Made		Academic Dean	
Culture GE	The cooperation of facilitators or instructors of the two courses and the Students Service staff in administering the Cultural Graduate Assessment Post and Pre tests is necessary. The final report of data using Excel is important for continuity and comparison.	5/5	Dean of Students/Dean of Academics	On-going. Cooperation appears to be maintained.

Math GE	No outside physical resources are needed to carry out the improvement strategy at this time. In the future if a program redesign becomes an option for implementation, administrative support will be needed.	4/7	Academic Dean	Data is being gathered on the accelerated math courses. As new math faculty join, the data will become more encompassing.
Science GE	Resources that could be used would be materials that reinforce the scientific method, more lab manuals with lab activities that support more analysis, maybe even a workshop or two on how to incorporate more inquiry and analysis into our labs.	4/5	Academic Dean	Science instructors have submitted PR's for various lab equipment. PR's have been approved as the budget allows.
Technology GE	<i>-Conduct a review of the Intro to computer curriculum and delivery</i>	3/3	Academic Dean	On-going. The lack of a full-time instructor complicates coordination of data gathering.
Associate of Science Degree Assessment	Develop clear outcomes that represent what a TMCC Associate of Science student should be able to do when they graduate from TMCC. Establish an assessment protocol for the Associate Degree programs so that we can compare results over time.	3/3	Academic Dean	Math and Science faculty will need to discuss outcomes at their department meetings. This should be on their assessment plan as step 1, follow-up from last year. I will review it once it is complete.